

Studio Policies

Registration

A handbook will be sent out for each term. When filling out the registration form, you are committing to lessons for that term. If you need to take a term off, that's totally fine! Let your teacher and Kimmy know. Please note that if you take a term off, your original lesson time may no longer be available when you return.

Studio fees have been separated from lesson fees and will be billed as a non-refundable registration fee due before the start of each term along with the registration forms.

Yearly Lesson Payers	30 min lessons	45 min lessons	60 min lessons
School Year (33 Lessons)	\$316	\$403	\$490
Summer Term (Varies)			

Termly Lesson Payers	30 min lessons	45 min lessons	60 min lessons
Fall Term (13 Lessons)	\$151	\$187	\$222
Winter Term (12 Lessons)	\$140	\$172	\$205
Spring Term (8 Lessons)	\$93	\$115	\$137
Summer Term (Varies)			

Monthly Lesson Players	30 min lessons	45 min lessons	60 min lessons
Fall Term (13 Lessons)	\$168	\$205	\$239
Winter Term (12 Lessons)	\$155	\$188	\$220
Spring Term (8 Lessons)	\$103	\$125	\$147
Summer Term (Varies)			

Lesson Fees

Lessons will now be billed based on how many there are in that given month or term. You can find out how many lessons are in the term or in each month by looking at the term calendar or by checking out the MyMusicStaff calendar.

Per Lesson Rates:

	Kelly	Nathan	Lauren	Brian
30 minute lessons	\$35	\$35	\$32.50	\$32.50
45 minute lessons	\$52.50	\$52.50	\$48.75	\$48.75
60 minute lessons	\$70	\$70	\$65	\$65

House calls are charged an addition \$10 per lesson. Not all teachers are available for house calls. Please contact Kimmy if you have questions about house call lessons.

Make-Up Lesson Week

The last week of each term will now be reserved for make-up lessons. If you don't have a credit to be used, you may take that week off or *ask your teacher if they're available for you to purchase an additional lesson.*

Accepted forms of payment:

- Check sent to KNK Music Studios, **619 5th Ave W #503, Seattle, WA 98119.**
Please do not give checks to your teacher.
- Online payments may be made with no charge to you through Venmo @knkmusicstudios.
- Cards may be used on MyMusicStaff by clicking on the, "Click Here to Pay Online" button at the bottom of your invoice PDF or by logging into your account. Stripe will charge you a processing fee for using this payment method.
- Auto Pay may also be set up by you on your MyMusicStaff account.

Please note that we can no longer accept cash payments.

Payment Terms:

You should receive your invoice 10 days prior to its due date. Payment must be received by the end of the day on your invoice due date, usually the 1st of the month. If payment is not received on time, you will be charged a \$20 late fee. Payments that arrive after the due date, but are postmarked before, will have their late fees removed from their accounts.

One late fee per school year will be forgiven for whatever reason. Things happen! Please contact Kimmy if you require a forgiven late fee.

Late fees must be paid with your invoice payments.

Cancellations and Make-Up Credits:

We understand that there is a lot going on over the school year and that people are really busy these days! What your family makes a priority is your business, but please understand that by reserving your lesson slot this term, your teacher has reserved that time just for you and is not able to fill it with other potential students or work if you cancel.

Therefore, if you need to reschedule a lesson, you may do so as long as you and your teacher are able to find a mutually convenient time. There are no limits to how many reschedules you have per term. You must give your teacher 48 hour notice for reschedules.

If you need to cancel a lesson, you must give your teacher at least 48 hours notice. You may receive **one** lesson credit per term to be used during your normal lesson slot during Make-Up Week, which is the last week of term. *If you are unable to make up your lesson this week, you will forfeit the credit.* Credits do not roll forward.

If you are unable to find a mutually convenient time for a lesson reschedule, it will be counted as a cancelled lesson and will be used as your one make-up credit allotted for that term.

Your teacher is also busy and may ask to reschedule your lesson. They will offer either 1) individual rescheduled lessons, 2) a studio class with multiple students, 3) a credit to be used during Make-Up Week, 4) or a refund. What is offered to you will be at the discretion of your teacher. We thank you in advance for your understanding and willingness to work with us, as the freelance music business can be tough to puzzle piece together!

Any lessons cancelled or missed outside of these parameters will be forfeited. You will not receive a make-up credit or refund for any additional cancelled lessons. Examples include, no-shows, lessons cancelled within 48 hours of your lesson, or cancelled lessons after a credit has already been issued for that term.

Tardiness:

We understand that things happen that cause us all to be late! Please contact your teacher to let them know you are running behind. *If the clock hits 10 minutes past your*

lesson start time and you have not contacted your teacher to let them know you are running late, you will forfeit the remainder of your lesson slot on this day. Please note that you will be turned away if you show up after this time without notice given.

Parent Expectations:

1. To assist any student under the age of 14 on their practice. Students are required to practice 5+ times per week for a length determined by their teacher.
2. Keep teachers updated in a timely fashion about potential absences.
3. Arrive 5 minutes prior to the start of the lesson, so that the student may unpack, use the restroom, wash their hands, and be ready for their lesson at the scheduled start time. Please do not arrive more than 5 minutes before your lesson.
4. Print the included calendars and keep track of recital dates and scheduled breaks. All students are required to participate in all of our recitals.
5. During lessons, you may certainly ask questions, but please don't interfere in your child's behaviour, so that your teacher can establish a healthy, working relationship with your child.
6. Please do not bring friends or other family members to observe lessons without your prior consent from your teacher.

Student Expectations:

1. Keep your nails short!
2. Wash your hands before your lesson ;)
3. If the restroom is needed, please go before your lesson!
4. Practice 5+ times per week!
5. Complete any assignments your teacher has given you
6. Participate in all recitals
7. Be respectful of your teacher, their home, and their pets.
8. Ask lots of questions! ;)
9. HAVE FUN!!